

REGION II HUMAN SERVICES GOVERNING BOARD

110 North Bailey, P.O. Box 1208
North Platte, NE 69103
PHONE (308) 534-0440

MINUTES REGION II HUMAN SERVICES GOVERNING BOARD

Meeting Date: October 27, 2022

I. REGION II HUMAN SERVICES (Behavioral Health Authority)

- A. Introductions/Roll Call. Meeting was called to order by Dan Vinton, Chairman, at 10:37 AM CDT. Roll call was taken with 11 Board members present.

BOARD MEMBERS PRESENT: Duane Dinnel, Chase Co.
PJ Jacobson, Dawson Co. (*Arrived at 10:42 am*)
Richard Bartholomew, Dundy Co.
Glenn Hofman, Gosper Co.
Dan Vinton, Grant Co.
Wayne Christner, Hayes Co.
Paul Nichols, Hitchcock Co.
Dale Schroeder, Keith Co.
Joe Hewgley, Lincoln Co. (*Arrived at 11:10 am*)
Lee Wonch, Logan Co.
Brett Nason, McPherson Co.
Sid Colson, Perkins Co.
Randy Dean, Red Willow Co.

BOARD MEMBERS ABSENT: Ron Jageler, Arthur Co.
JR Houser, Frontier Co.
Bryan Crisp, Hooker Co.
Pam Moody, Thomas Co.

OTHERS PRESENT: Kathy Seacrest, Regional Administrator, Region II Human Services
Traci Kramer, Operations & Human Resources Director
Katie McCarthy, Fiscal and System Manager
Teresa Ward, Clinical Director, Region II Human Services
Jordan Rickett, Fiscal & Administrative Support
Bob Meyer, RJ Meyer & Associates, Auditor (*Arrived at 10:51 am*)

- B. Announcements. Open Meetings Act, agenda, previous month's minutes and handout materials are posted in the Board room. News media receiving meeting notification: North Platte Telegraph, Keith County News, McCook Gazette and Clipper Herald.
- C. Public Forum. None.
- D. Approval of Minutes. A motion was made by Sid Colson and seconded by Brett Nason to approve the minutes of the September 22, 2022 meeting. Roll call vote, 9/0/2 (Dan Vinton and Dale Schroeder abstained). Motion carried.
- E. Approval of Agenda. A motion was made by Paul Nichols and seconded by Richard Bartholomew to approve the agenda as amended. Roll call vote, 11/0, motion carried.

II. AGENCY/SERVICES PROVIDED BY REGION II HUMAN SERVICES

- A. Agency Services
1. Program Report. Kathy presented the September 2022 Agency Report. Kathy reported that all services are staying steady. The total number of clients served in all agency programs in September was 1,033 (duplicated count).

2. Financial Report. The Agency financial report for September was reviewed.
3. Report on FY22 Services Purchased Unit Review / Appeal. We received the report from the Division of Behavioral Health on the audit they conducted for all unit-based services. The report identified that the Region would need to submit a payback for the audit review due to missing documentation of financial eligibility and services being billed to the Division of Behavioral Health (DBH) that should have been billed to other insurances. Teresa Ward, Clinical Director, and Jordan Rickett, Fiscal & Administrative Support, worked with the state auditors during the review. Teresa and Jordan joined the meeting to speak to the Board about the state's decision. Teresa reported to Board members that we acknowledged multiple times with the state that we weren't obtaining the financial eligibility form and other intake documentation with clients at their first appointment for urgent outpatient because we were operating under a service definition that had been submitted to and approved by DBH that clearly stated this form would be obtained if there was a second visit. In addition, the service being audited is only approved through Medicaid and DBH, therefore, private insurance does not cover the service being delivered. Teresa spoke on the importance of wanting to preserve this service the most because there is tremendous value in getting the clients help right away. After discussion and reviewing the history and facts and the written appeal, a motion was made by Brett Nason and seconded by Glenn Hofman to appeal the decision of the FY22 Services Purchased Unit Review and approve the sending of an appeal letter to the Division of Behavioral Health. Roll call vote, 12/0, motion carried. The Board thanked Teresa and Jordan for their time and they both left the meeting at 11:08 am.

III. BEHAVIORAL HEALTH AUTHORITY

- A. Contracted Services
 1. Program Report. Kathy presented the Contracted Services Report for September 2022 and answered questions. We were able to report on a few people in short-term residential and CenterPointe Dual Program this month due to these clients not having Medicaid. Kathy reported that we are working with Lutheran Family Services intensive outpatient services and figuring out ways to continue providing this for clients.
 2. Financial Report. The Contracted Provider financial report for September was reviewed.
- B. Systems Coordination
 1. Program Report. Kathy presented the September 2022 Program Report for System Coordination Services. Coordinations continue to stay busy throughout the region. Prevention System Coordination offers a variety of classes throughout the region. The Region's new website has been updated with a calendar in order to see what classes are available throughout the month.
 2. Financial Report. The Systems Coordination financial report for September was reviewed.
- C. Grants
 1. Mental Health First Aid. We continue to actively utilize this grant throughout the region.
 2. Opioid Grant. This grant ended September 30 and the new grant year began October 1, 2022. However, there have been changes made to this grant so we continue to work the state to navigate these changes and create a work plan.
 3. ARPA Federal Block Grant. We have been utilizing approved activities through this grant such as implementing suicide prevention in schools, distributing translation devices that have been purchased, and training staff on using contingency management funds. We are still waiting to hear back from the state on being able to provide intensive community service.
 4. Financial Report. The Grants financial report for September 2022 was reviewed.
- D. Supplement & ARPA Block Grant Provider Contracts. These contracts will be coming soon. A motion was made by Richard Bartholomew and seconded by Dale Schroeder to approve the Supplemental and APRA Block Grant provider contracts and to authorize Kathy Seacrest, Regional Administrator, to sign contracts when they arrive. Roll call vote, 13/0, motion carried.
- E. Overall Financial Report. Agency and Behavioral Health Authority. Katie McCarthy reviewed the overall financials through the end of September and answered questions. We are 24.99% through the year.
- F. Shift of Funds Request FY 2022-2023. A motion was made by Glenn Hofman and seconded by PJ Jacobson to approve a shift of funds request as presented. Roll call vote, 13/0, motion carried.
- G. Network Audit Report. The Network Audit Report from the Division of Behavioral Health was distributed to Board members. The report stated that Region II is in compliance and has fulfilled the contract expectations.

- H. CPA Audit Report – Behavioral Health Authority and Agency FY 2021-2022. Bob Meyer with RJ Meyer & Associates presented the Behavioral Health Authority audit and answered questions. Bob Meyer also presented the Agency audit and answered questions from the Board. Bob reported that all checks and balances are in place and moving to Quick Books has been beneficial for this. Bob stated that he found no issues or concerns. A motion was made by PJ Jacobson and seconded by Paul Nichols to approve both the Agency CPA audit report for FY 2021-2022 and Behavioral Health Authority CPA audit report for FY 2021-2022 as presented. Roll call vote, 13/0, motion carried.
- I. Regional Administrator's Report Updates
- Brett Nason updated the Board on the meeting that took place last month with the Board Chairs and Regional Administrators. All six regions are in agreement and have all been experiencing problems with the Division of Behavioral Health such as flexibility and creativity to create services that would be beneficial for clients. Talking points were created and this document was distributed to Board members. The Board Chairs and Regional Administrators discussed meeting as a group on a quarterly basis.
 - Kathy reported there are still a few questions about where the opioid settlement dollars are supposed to go. Kathy will continue to update the Board with any new information.
 - Kathy continues to have regular meetings with all the Regional Administrators and Sheri Dawson, Director of Behavioral Health. The Regional Administrators will bring the document they created to support a Recovery Oriented System of Care back to Sheri's attention.

IV. REGION II HUMAN SERVICES GOVERNING BOARD

- A. CPA Governing Board Audit Report FY 2021-2022. Bob Meyer with RJ Meyer & Associates presented the Board audit and answered any questions. A motion was made by Dale Schroeder and seconded by Lee Wonch to accept the Governing Board CPA Audit Report FY 2021-2022 as presented. Roll call vote, 13/0, motion carried.
- B. Discussion on vehicles owned by Governing Board. One of the vans owned by the Board got some damage to it and the estimate to get it fixed is fairly high. Another one of the vans is getting old as well. The Board advised looking into trading in the two vans for another vehicle that would be reliable. We will put this on the agenda for the next meeting.
- C. Investment/Reimbursement Report. Report was distributed and there were no recommendations for change.
- D. Review of Bills for Payment. A motion was made by Brett Nason and seconded by Wayne Christner to approve the following bills for payment: Richard Bartholomew \$73.75, Wayne Christner \$60.63, Sid Colson \$40.63, Randy Dean \$ 102.50, Duane Dinnel \$50.00, Glenn Hofman \$43.75, JR Houser \$37.50, Pam Moody \$123.75, Brett Nason \$46.88, Paul Nichols \$53.13, Lee Wonch \$18.75, Keith County News \$3.15, Clipper Herald \$13.02, McCook Gazette \$3.90, North Platte Telegraph \$13.74, Brick Wall Catering \$425.00, Creative Builders \$8109.15, Seever's Tire & Auto \$825.38 . Roll call vote, 13/0, motion carried.

V. SET NEXT MEETING DATE Thursday, December 1, 2022

VI. ADJOURNMENT Meeting adjourned at 12:10 pm CDT

REGION II HUMAN SERVICES GOVERNING BOARD

110 North Bailey, P.O. Box 1208
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MINUTES REGION II HUMAN SERVICES GOVERNING BOARD

Meeting Date: December 1, 2022

I. REGION II HUMAN SERVICES (Behavioral Health Authority)

- A. Introductions/Roll Call. Meeting was called to order by Dan Vinton, Chairman, at 10:45 AM CDT. Roll call was taken with 14 Board members present.

BOARD MEMBERS PRESENT: Ron Jageler, Arthur Co.
Duane Dinnel, Chase Co.
Richard Bartholomew, Dundy Co.
JR Houser, Frontier Co.
Glenn Hofman, Gosper Co.
Dan Vinton, Grant Co.
Wayne Christner, Hayes Co.
Dale Schroeder, Keith Co.
Joe Hewgley, Lincoln Co.
Lee Wonch, Logan Co.
Brett Nason, McPherson Co.
Sid Colson, Perkins Co.
Randy Dean, Red Willow Co.
Pam Moody, Thomas Co.

BOARD MEMBERS ABSENT: PJ Jacobson, Dawson Co.
Paul Nichols, Hitchcock Co.
Bryan Crisp, Hooker Co.

OTHERS PRESENT: Kathy Seacrest, Regional Administrator, Region II Human Services
Traci Kramer, Operations & Human Resources Director
Katie McCarthy, Fiscal and System Manager
Teresa Ward, Clinical Director, Region II Human Services (*Left meeting at 11:48 am*)
John Bryant, Advisory Committee Chair (*Left meeting at 10:50 am*)

- B. Announcements. Open Meetings Act, agenda, previous month's minutes and handout materials are posted in the Board room. News media receiving meeting notification: North Platte Telegraph, Keith County News, McCook Gazette and Clipper Herald.
- C. Public Forum. None.
- D. Approval of Minutes. A motion was made by Sid Colson and seconded by Dale Schroeder to approve the minutes of the October 27, 2022 meeting. Roll call vote, 11/0/3 (Ron Jageler, JR Houser, and Pam Moody abstained). Motion carried.
- E. Approval of Agenda. A motion was made by Ron Jageler and seconded by Wayne Christner to approve the agenda as presented. Roll call vote, 14/0, motion carried.
- F. Committee Reports.
1. Advisory Committee Report. John Bryant, Advisory Committee Chair, presented the Advisory Committee Report. The Committee met on November 2nd with six members present. The Advisory Committee reviewed the Program Reports for the Agency. The Committee also reviewed the CARF Accreditation Survey Report stating that Region II has officially received a Three-Year Accreditation.

The report for the FY22 Services Purchased Unit Review was presented. After discussion and reviewing the history, facts, and written appeal, a motion was made to appeal the decision of the Services Purchased Unit Review. The Committee then reviewed the Network Audit Report stating that Region II is in compliance. Members were updated on communication between the Governing Board and State. All of the Regions have been in agreement with the lack of flexibility that is being experienced. Kathy Seacrest updated the Committee on the Opioid Settlement dollars. The Committee will hold their next meeting on March 22, 2023. The Board thanked John for his report. John Bryant left the meeting at 10:50 am.

II. AGENCY/SERVICES PROVIDED BY REGION II HUMAN SERVICES

A. Agency Services

1. Program Report. Kathy presented the October 2022 Agency Report. Kathy reported that all services are staying steady. The total number of clients served in all agency programs in October was 1,095 (duplicated count).
2. Financial Report. The Agency financial report for October was reviewed.
3. Audit Appeal Response. Sheri Dawson, Director for the Division of Behavioral Health (DBH), sent a letter in response to the Governing Board's audit appeal letter. The letter from Sheri was distributed to Board members. Teresa Ward, Clinical Director, joined the meeting to discuss the response letter. Teresa stated that we created the Client Assistance Program with the intention of being a welcoming, open door for clients in need. Because we are having to change the way the program was intended to be provided, this severely changes the way we are able to help clients in crisis. DBH is requesting that we still need to submit a corrective action plan as well as payment remittance for \$14,224.56. This money shows that these were human beings who were in need of urgent help and were able to receive assistance in ways that didn't make their lives more difficult than they already were. After discussion, a motion was made by Randy Dean and seconded by Ron Jageler to approve the Governing Board payment, under protest, of \$14,224.56 to the Division of Behavioral Health, and to include a letter that will be sent to Sheri Dawson as well as senators within the region. Roll call vote, 14/0, motion carried.

III. BEHAVIORAL HEALTH AUTHORITY

A. Contracted Services

1. Program Report. Kathy presented the Contracted Services Report for October 2022 and answered questions.
2. Financial Report. The Contracted Provider financial report for October was reviewed.

B. Systems Coordination

1. Program Report. Kathy presented the October 2022 Program Report for System Coordination Services. Jordan Rickett has been appointed as the new Regional Consumer Specialist and has attended several planning meetings throughout the month. Prevention System Coordination continues to work with local coalitions on new strategies to offer prevention activities and education throughout the region.
2. Financial Report. The Systems Coordination financial report for October was reviewed.

C. Grants

1. Mental Health First Aid. This continues to be a valuable program and trainings continue throughout the region.
2. Opioid Grant. We continue to work with the state to navigate changes to this grant. We continue to wait on the contract after submitting all required documentation to DBH staff.
3. Supplemental & ARPA Federal Block Grant. Approved activities are actively being utilized for this grant.
4. Financial Report. The Grants financial report for October 2022 was reviewed.

D. Overall Financial Report. Agency and Behavioral Health Authority. Katie McCarthy reviewed the overall financials through the end of October and answered questions. We are 33.33% through the year.

E. Shift of Funds Request FY 2022-2023. A motion was made by Brett Nason and seconded by Dale Schroeder to approve a shift of funds request as presented. Roll call vote, 14/0, motion carried.

F. Updated on request to Division to provide new service – Intensive Community Services. The Division of Behavioral Health approved the request for the Region to provide this service directly. It will be part of the Emergency Community Support program and will be designed to help people that cycle in and out of the hospital.

- G. Annual Review of Job Titles, Job Descriptions, and Pay Ranges. New job titles and revisions of current job titles were presented as well as updates to the Pay Ranges. A motion was made by Sid Colson and seconded by Ron Jageler to accept the Job Titles, Job Descriptions and Pay Ranges as presented. Roll call vote, 14/0, motion carried.
- H. Regional Administrator's Report
- Kathy reported that the regions are still unsure of what's happening with the opioid settlement dollars. Kathy will continue to update the Board as we get new information.

IV. REGION II HUMAN SERVICES GOVERNING BOARD

- A. Discussion on vehicles owned by Governing Board. One of the vans owned by the Board recently got some damage, however, it is just cosmetic damage and is still safe for in-town travel.
- B. Discussion on Regional Administrators and Board meeting. Brett Nason attended this meeting and gave the Board members an update. Joe Kohout, Legislative Consultant, attended this meeting as well. Joe is working with the Regional Administrators and Board Chairs from all six regions to draft legislation pertaining to the appeals process for the Division of Behavioral Health. Brett reported that the NACO Annual Conference will be held in Kearney on December 15, 2022. Sheri Dawson, Director of Behavioral Health, will be speaking about the opioid settlement dollars at this conference.
- C. Appointment of Advisory Committee Members. Richard Bartholomew and Ron Jageler will both end their term with the Governing Board at the end of the year. A motion was made by JR Houser and seconded by Pam Moody to approve the appointment of Richard Bartholomew and Ron Jageler to the Advisory Committee. Roll call vote, 14/0, motion carried.
- D. Motion to go into Closed Session – Personnel. A motion was made by Lee Wonch and seconded by Randy Dean to go into Closed Executive Session at 11:48 am for Personnel. Roll call vote, 14/0, motion carried.
1. A motion was made by Lee Wonch and seconded by JR Houser to return to Open Session at 12:02 pm. Roll Call vote, 14/0, motion carried.
 2. Action from Closed Session – Personnel. None.
- E. First National Bank – FDIC Insured Funds. Because not all of the Board's funds are FDIC insured, the Board discussed a few ideas. The Board would like to look into pledge securities and to also talk to some different banks about short-term CDs. An update will be provided at the next Board meeting. No action taken.
- F. Investment/Reimbursement Report. Report was distributed and there were no recommendations for change.
- G. Review of Bills for Payment. A motion was made by Brett Nason and seconded by Ron Jageler to approve the following bills for payment: Richard Bartholomew \$73.75, Wayne Christner \$60.63, Sid Colson \$ 81.25, Randy Dean \$100.00, Duane Dinnel \$50.00, Glenn Hofman \$43.75, PJ Jacobson \$66.25, Brett Nason \$46.88, Paul Nichols \$53.13, Dale Schroeder \$25.00, Dan Vinton \$100.00, Lee Wonch \$18.75, Clipper Herald \$6.40, McCook Gazette \$4.22, North Platte Telegraph \$13.74, DHHS-Division of Behavioral Health \$14,224,56. Roll call vote, 14/0, motion carried.

V. SET NEXT MEETING DATE Thursday, January 26, 2023

VI. ADJOURNMENT Meeting adjourned at 12:10 pm CDT