

## **REGION II HUMAN SERVICES GOVERNING BOARD**

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### **MINUTES REGION II HUMAN SERVICES GOVERNING BOARD**

Date: October 22, 2020

#### **I. REGION II HUMAN SERVICES (Behavioral Health Authority)**

A. Introductions/Roll Call. Meeting was called to order by Dan Vinton, Chairman at 10:35AM CDT. Roll call was taken with 9 board members present.

BOARD MEMBERS PRESENT:                   Richard Bartholomew, Dundy Co.  
  Glen Montor, Gosper Co.  
  Dan Vinton, Grant Co.  
  Paul Nichols, Hitchcock Co.  
  Kim Elder, Keith Co.  
  Joe Hewgley, Lincoln Co.  
  Lee Wonch, Logan Co.  
  Brett Nason, McPherson Co.  
  Sid Colson, Perkins Co.

BOARD MEMBERS ABSENT:                   Ron Jageler, Arthur Co., Jacci Brown, Chase Co., PJ Jacobson,  
  Dawson Co., JR Houser, Frontier Co., Wayne Christner, Hayes Co.,  
  Bryan Crisp, Hooker Co., Steve Downer, Red Willow Co., Pam  
  Moody, Thomas Co.

OTHERS PRESENT:                            Kathy Seacrest, Regional Administrator, Region II Human Services  
  Diana Schuster, Operations/Human Resources Director  
  Katie McCarthy, Fiscal and System Manager  
  Traci Kramer, Administrative Support Director  
  Bob Meyer, RJ Meyer & Associates

B. Announcements. Open Meetings Act, agenda, previous months minutes and handout materials are posted in the Board room. News media receiving meeting notification: North Platte Telegraph, Keith Co News, McCook Daily Gazette and Clipper Herald.

C. Public Forum. None.

D. Approval of Minutes. A motion was made by Brett Nason and seconded by Kim Elder to approve the minutes of the September 24, 2020 meeting. Roll call vote, 9/0. Motion carried.

E. Approval of Agenda. A motion was made by Lee Wonch and seconded by Sid Colson to approve the agenda as presented. Roll call vote, 9/0, motion carried.

F. Committee Reports.  
    a. Executive Committee Report. No report.  
    b. Advisory Committee Report. No report.

G. FY 2019/2020 Audit Review. Agency & Governing Board. Approval/Disapproval. Today's audit is presented as a preliminary draft with some minor final clerical updates that need to be made. Bob Meyer presented the Member Banking Report. He reported that all accounts were maintained properly and there is

no need for changes in procedures. Board members reviewed and accepted the report. Bob presented the Region II Governing Board Audit Report and answered questions. A motion was made by Joe Hewgley and seconded by Glen Montor to accept and approve the FY 19/20 Governing Board Audit Review as presented. Roll call vote, 9/0, motion carried. Bob presented the Region II Human Services Agency audit. He reported no staffing fluctuations throughout the year and no recommendations for change was noted. He also noted how efficient the Region is. A motion was made by Glen Monter and seconded by Joe Hewgley to accept and approve the FY 19/20 Agency Audit Review as presented.

## **II. AGENCY/SERVICES PROVIDED BY REGION II HUMAN SERVICES**

### **A. Agency Services**

1. Program Report. Kathy Seacrest presented the Agency report for September 2020 and answered any questions. We are continuing to serve a lot of clients needing urgent outpatient appointments. Medication Support Staff continue to make sure clients get their medications and injections.
2. Financial Report. The Agency financial report for September 2020 was reviewed.

B. Annual Approval of Job Titles, Job Descriptions and Pay Ranges. Kathy reviewed the Job Titles and Job Descriptions and presented an updated Pay Range Schedule. A motion was made by Richard Bartholomew and seconded by Glen Monter to accept the Job Titles, Job Descriptions and Pay Ranges as presented. Roll call vote, 9/0, motion carried.

## **III. BEHAVIORAL HEALTH AUTHORITY**

### **A. Contracted Services**

1. Program Report. Kathy presented the September Behavioral Health Authority Program Report. Kathy reported that Emergency Protective Custody numbers are down from last month. Kathy reported that Intensive Outpatient Substance Abuse services continue to offer a lot of Zoom meetings to serve clients and keep everyone safe.
2. Financial Report. The Contract Provider financial report for September was reviewed.

### **B. Systems Coordination**

1. Program Report. Kathy Seacrest presented the Program Report of Systems Coordination services for September and answered questions. Kathy reported that Youth Systems Coordination continues to have Zoom meetings and discussed referrals into programs. Prevention System Coordination staff also continued to attend many meetings by Zoom throughout the month and continued to coordinate classes throughout the Region.
2. Financial Report. The System Coordination financial reports for September were reviewed.

### **C. Grants**

1. Mental Health First Aid: Continued to deliver programs at local colleges while remaining distant and safe.
2. Opioid Grant. A lot of individuals continue to be served by this grant and receive filled prescriptions.
3. Treatment Grant (COVID). This grant continues to treat people impacted by COVID and who need outpatient services.
4. Outreach Grant (COVID). Team members continue to meet regularly.
5. Systems of Care. Grant ended September 29<sup>th</sup> and final paperwork is being completed.

D. Overall Financial Report. Agency and Behavioral Health Authority. Katie McCarthy reviewed September financials. The Region is 25% through the fiscal year at the end of September.

E. Shift of Funds 2020/2021. Approval/Disapproval. A shift of funds was presented in order to shift day rehab funds to other services due to only having the Day Support program now. Kim Elder made a motion to approve the shift of funds out of Day Rehab. Sid Colson seconded the motion. Roll call vote, 9/0, motion carried.

F. Organizational Charts –Annual Review. Approval/Disapproval. Updated organizational charts were distributed and reviewed with the Board. A motion was made by Brett Nason and seconded by Glen Monter to approve the Organizational charts as presented. Roll call vote, 9/0, motion carried.

G. Regional Administrators Report.

1. Updates. Kathy reported the Region served 996 clients in direct services in September. Kathy reported that staff members seem to be staying stable and doing ok, but Administration will continue to do outreach throughout the winter months. Kathy reported the Regional Administrators continue to meet with the state to discuss issues. The State is pursuing a new strategic plan that they will present to the Governor in December.

#### **IV. REGION II HUMAN SERVICES GOVERNING BOARD**

- A. Change in Signature Holder – Board Resolution. Approval/Disapproval. A motion was made by Lee Wonch and seconded by Paul Nichols to adopt Resolution #2020-01 to add Traci Kramer as a signature holder and remove Diana Schuster and Glen Monter as signature holders. Roll call vote, 9/0, motion carried.
- B. Investment/Reimbursement Report. Report was distributed and there were no recommendations for change.
- C. Approval of Bills for Payment. Approval/Disapproval. A motion was made by Brett Nason and seconded by Glen Monter to approve the following bills for payment: Richard Bartholomew \$68.43, Wayne Christner \$55.78, Sid Colson \$37.38, Steve Downer \$82.23, Kim, Elder, \$39.10, P.J. Jacobson, \$60.95, Pam. Moody, \$113.85, Brett Nason \$43.13, Paul Nichols \$48.88, Dan Vinton \$92.00, Lee Wonch \$34.50, Clipper Herald \$3.27, McCook Gazette \$4.80, North Platte Telegraph, \$13.22. Roll call vote, 9/0, motion carried.

**V. SET NEXT MEETING DATE.** December 3, 2020. 10:30 AM CT, Frontier House, 114 S Chestnut, North Platte, Nebraska.

**VI. ADJOURNMENT.** Meeting adjourned at 12:05 PM

December 3, 2020

**MEETING CANCELLED DUE TO INCREASE IN COVID-19 CASES IN ALL COUNTIES**

Letter mailed to members on 11/23/2020 and cancellation notice sent to newspapers.