

REGION II HUMAN SERVICES GOVERNING BOARD

110 North Bailey, Box 1208
North Platte NE 69103
(308) 534-0440

MINUTES REGION II HUMAN SERVICES GOVERNING BOARD

Date: October 24, 2019

I. REGION II HUMAN SERVICES (Behavioral Health Authority)

A. Introductions/Roll Call. Meeting was called to order by Dan Vinton, Chairman at 11:05 AM, at 110 N Bailey in North Platte, Nebraska. Roll call was taken with 10 board members present.

BOARD MEMBERS PRESENT: Richard Bartholomew, Dundy Co.
 JR Houser, Frontier Co.
 Dan Vinton, Grant Co.
 Wayne Christner, Hayes Co.
 Paul Nichols, Hitchcock Co.
 Kim Elder, Keith Co.
 Lee Wonch, Logan Co.
 Brett Nason, McPherson Co.
 Steve Downer, Red Willow Co.
 Pam Moody, Thomas Co.

BOARD MEMBERS ABSENT: Ron Jageler, Arthur Co., Jacci Brown, Chase Co., PJ Jacobson, Dawson Co.,
 Glen Monter, Gosper Co., Bryan Crisp, Hooker Co., Joe Hewgley, Lincoln Co.,
 Sid Colson, Perkins Co.

OTHERS PRESENT: Kathy Seacrest, Regional Administrator, Region II Human Services
 Diana Schuster, Operations and Human Resources Director
 Katie McCarthy, Fiscal and System Manager
 Bob Meyer, RJ Meyer & Associates

B. Announcements. Open Meetings Act, agenda, previous months minutes and handout materials are posted in the Board room. News media receiving meeting notification: North Platte Telegraph, Keith Co News, McCook Daily Gazette and Clipper Herald.

C. Public Forum. None.

D. Approval of Minutes. A motion was made by Lee Wonch and seconded by Pam Moody to approve the minutes of the September 26, 2019. Roll call vote, 10/0/2. (Steve Downer abstained) Motion carried.

E. Approval of Agenda. A motion was made by Wayne Christner and seconded by JR Houser to approve the agenda as presented. Roll call vote, 10/0, motion carried.

F. Committee Reports.

- a. Executive Committee Report. No report.
- b. Advisory Committee Report. No report.

G. Audit Report – Behavioral Health Authority/Agency Audit FY 2018-19. Approval/Disapproval. Bob Meyer presented the Member Banking Report. There were no changes in procedures. Backup system is in place, as well as a manual record keeping in addition to ledgers. No problems were found during the overview of the accounts. Board members reviewed and accepted the report. Board members reviewed the BH Authority and Agency audits. Bob reported no staffing fluctuations this year and additional client fees over the previous year due to collection efforts and additional service units. Bob reported that all checks and balances are in place. A motion was made by JR Houser and

seconded by Brett Nason to approve the Behavioral Health Authority/Agency Audit for FY 2018-19 as presented. Roll call vote, 10/0, motion carried.

H. Audit Report – Governing Board FY 2018-19. Approval/Disapproval. Bob Meyer presented the Governing Board Audit. Bob reviewed the findings with the Board, noting that there was nothing unusual this year, very few purchases, and that everything looked good. A motion was made by Lee Wonch and seconded by Pam Moody to approve the Governing Board Audit report for FY 2018-19 as presented. Roll call vote, 10/0, motion carried.

II. AGENCY/SERVICES PROVIDED BY REGION II HUMAN SERVICES

A. Agency Services

1. Program Report. Kathy Seacrest presented the Agency report for September 2019 and answered questions.
2. Financial Report. The Agency financial report for September 2019 were reviewed.

III. BEHAVIORAL HEALTH AUTHORITY

A. Contracted Services

1. Program Report. Kathy presented the Behavioral Health Authority Program September Report.
2. Financial Report. The Contract Provider September financial report was reviewed.

B. Systems Coordination

1. Program Report. Kathy Seacrest presented the Program Report of Systems Coordination services for September. .
2. Financial Report. The September System Coordination financial reports were reviewed.

C. Grants

1. System of Care. October 1st is the start of the 4th year for the grant.
2. Suicide Prevention. Grant ends September 30th, but the region will continue services.
3. Mental Health First Aid. Services will continue to be offered throughout the region.
4. Opioid Project. The Opioid Grant year ends on 9/30/19, with a new grant starting October 2019. Region II will continue to offer these services through the grant. The team continues to meet.

D. Overall Financial Report. Agency and Behavioral Health Authority. The end of first quarter financial reports were reviewed. Client fees are up this month. Kathy noted that the State put out an emergency note that federal funds are frozen until all contractors attest to not using marijuana in treatment. No word on when federal funds will be distributed.

E. Regional Administrators Report. Kathy noted that Dannette with the Division of Behavioral Health will be back in North Platte in January to meet with the Board. Kathy stated that she is working on policies and procedures and will bring those updates to the Board for approval in December. Kathy noted that she believes the region has followed the law, separated agenda, funds, and reporting.

Kathy noted that the Regional Administrators are working with the legislature to put the \$4.6 mil reduction in Medicaid expansion back in the budgets. Kathy stated that she testified at the legislature a few weeks ago talking about the cuts, and what that would do to our services.

The next meeting on December 5th will be a combined meeting with the Advisory Committee.

IV. REGION II HUMAN SERVICES GOVERNING BOARD

- A. Regional Administrators Annual Evaluation Process. Board members reviewed past eval procedures and the consensus was to do the same process as last year and to put the Evaluation on the December agenda.
- B. Investment/Reimbursement Report. Report was distributed and there were no recommendations for change.
- C. Approval of Bills for Payment. Approval/Disapproval. A motion was made by Brett Nason and seconded by Pam Moody to approve the following bills for payment: Richard Bartholomew \$95.12, Jacci Brown \$69.60, Wayne Christner \$92.80, Joe Hewgley \$58.00, JR Houser \$34.80, PJ Jacobson \$124.12, Brett Nason \$76.56, Paul Nichols \$116.00, Dan Vinton \$75.40, Lee Wonch \$59.74, Clipper Herald \$6.95, Keith County News \$3.15, McCook Gazette \$4.80, Telegraph \$12.97. Roll call vote, 10/0, motion carried.

V. SET NEXT MEETING DATE. December 5, 2019, 10 AM CT, 110 N Bailey, North Platte, Nebraska.

VI. ADJOURNMENT. Meeting adjourned at 12:05 PM.

REGION II HUMAN SERVICES GOVERNING BOARD

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MINUTES REGION II HUMAN SERVICES GOVERNING BOARD

Date: December 5, 2019

I. REGION II HUMAN SERVICES (Behavioral Health Services) Region II Human Services GOVERNING BOARD and Region II ADVISORY COMMITTEE. Combined meeting.

A. Introductions/Roll call. Meeting was called to order by Chairman Dan Vinton at 10:25AM. Governing Board Roll call with 11 Board members present. Advisory Committee roll call with 6 members present.

BOARD MEMBERS PRESENT: PJ Jacobson, Dawson Co.
Richard Bartholomew, Dundy Co.
JR Houser, Frontier Co.
Dan Vinton, Grant Co.
Wayne Christner, Hayes Co.
Joe Hewgley, Lincoln Co.
Lee Wonch, Logan Co.
Brett Nason, McPherson Co.
Sid Colson, Perkins Co.
Steve Downer, Red Willow Co.
Pam Moody, Thomas Co.

BOARD MEMBERS ABSENT: Ron Jageler, Arthur Co., Jacci Brown, Chase Co., Glen Monter, Gosper Co., Paul Nichols, Hitchcock Co., Bryan Crisp, Hooker Co., Kim Elder, Keith Co.

ADVISORY MEMBERS PRESENT: Kay Flaska (arrived at 11:00 AM)
Larry Seger
John Bryant
Mick Phillips
Jerry Johnson
Susie Deaver (arrived at 10:55AM)
Scott Hogeland
Harold Arensdorf

ADVISORY MEMBERS ABSENT: Marge Beatty, Kim Blake, Linda Benjamin, Jon Peterson

OTHERS PRESENT: Kathy Seacrest, Regional Administrator
Diana Schuster, Operations Director
Katie McCarthy, Fiscal Manager
Traci Kramer, Administrative Support Director

B. Announcements. Open Meetings Act, agenda, previous months minutes and handout materials are posted in the Board room. News media receiving meeting notification: NP Telegraph, Keith Co News, McCook Daily Gazette and Clipper Herald.

C. Public Forum. None.

D. Approval of Minutes. Governing Board. A motion was made by Richard Bartholomew and seconded by Brett Nason to approve the minutes of the October 24, 2019 Board meeting. Roll call vote, 9/0/2 (PJ Jacobson and Sid Colson abstaining). Motion carried. A motion was made by Mick Phillips and seconded by Jerry Johnson to approve the

minutes of the August 13, 2019 Advisory Committee meeting. Roll call vote, 5/0/1, (Scott Hogeland abstaining). Motion carried.

E. Approval of Agenda. A motion was made by Sid Colson and seconded by PJ Jacobson to approve the agenda as presented. Governing Board roll call vote, 11/0, motion carried.

F. Committee Reports.

1. Executive Committee Report. No report.
2. Advisory Committee Report. Advisory members were present for the combined meeting.

II. AGENCY/SERVICES PROVIDED BY REGION II HUMAN SERVICES

A. Agency Services

1. Program Report. Kathy Seacrest presented the Agency report for October and answered questions.
2. Financial Report. The Agency financial report for October was reviewed.

Board member Joe Hewgley left the meeting at 10:30 AM.

B. Annual Client Satisfaction Survey Results – October 2019. Annual Client Survey results were mailed to Board and Advisory members prior to the meeting. Kathy reported that the survey return rate was 99.19% with lots of 4 and 5 ratings. Kathy stated that she tallies all results by hand, reviews all comments and all ratings. Board and Advisory members noted that they results and clients' remarks are "very impressive", "awesome", "amazing numbers", and "pretty remarkable". Kathy stated that "we in Region II are living the mission we set out to do". Chairman Dan Vinton directed Kathy to share the information with Dannette Smith, CEO/Dept of Health & Human Services, at the Board's request.

III. BEHAVIORAL HEALTH AUTHORITY

A. Contracted Services

1. Program Report. Kathy presented the Behavioral Health Authority Program Report for October.
2. Financial Report. The October financial report was reviewed.

B. Systems Coordination

1. Program Report. Kathy Seacrest presented the Program Report of Systems Coordination services for October. Kathy noted that Nancy Rippen, Peer Specialist, is retiring next year and they are currently working to get someone trained to do the Wellness Recovery Action classes.
2. Financial Report. The October System Coordination financial reports were reviewed.

Advisory member Susie Deaver joined meeting at 10:55 AM.

Advisory member Kay Flaska joined meeting at 11:00 AM.

C. Grants

1. System of Care. October 1st is the start of the 4th and final year for the grant.
2. Suicide Prevention. Grant ends September 30th, but the region will continue services.
3. Mental Health First Aid. Services will continue to be offered throughout the region.
4. Opioid Project. The Opioid Grant started a new year October 2019. Region II will continue to offer services through the grant.

D. Overall Financial Report. Agency and Behavioral Health Authority. The financial reports were reviewed. The Region is 33% through the year. Federal funds are still being held by the state and have not been distributed for September and October services. The region will be looking at a shift of funds in January.

E. Policy Review and Approval. Board members reviewed a revised Financial Planning and Management Policy. A motion was made by Lee Wonch and seconded by JR Houser to approve the revised policy. Roll call vote, 10/1, motion carried.

F. Regional Administrators Report. Kathy Seacrest reported that Region II has just introduced a personal support Web and mobile tool as a resource. It is called myStrength, and is a safe and secure web based service to help individuals overcome the challenges they face. Region II purchased this service for staff, clients and community members. Clinicians will use this tool with clients, and is also a resource for folks in the counties as well. Sign up information was distributed.

Kathy noted that there is no new information from Dannette Smith, CEO of DHHS.

IV. REGION II HUMAN SERVICES GOVERNING BOARD

A. Contract Approval/Disapproval. Kathy reported that the Regional Administrators voted to divide the fee for Joe Kohout, with Kissel, Kohout and Associates. Joe Kohout provides lobbyist services through a contract with all the Regions. The billing and division of fees is changing from past years. The fee will be divided evenly between the 6 regions. No state or federal money can be used. A motion was made by JR Houser and seconded by Brett Nason to approve the Contract and new fee schedule with the lobbyist. Roll call vote, 10/0, motion carried.

B. Closed Session. Regional Administrator Annual Evaluation. Approval/Disapproval. A motion was made by Pam Moody and seconded by PJ Jacobson to go into Closed Executive Session with the Advisory members and Diana Schuster, for the Administrator Evaluation at 11:30 AM. Roll call vote, 10/0, motion carried. A motion was made by PJ Jacobson and seconded by Pam Moody to go into Open Session at 11:45AM. Roll call vote, 10/0, motion carried. A motion was made by PJ Jacobson and seconded by JR Houser to accept the Regional Administrator's Evaluation and authorize a 3% raise. Roll call vote, 10/0, motion carried.

C. Investment/Reimbursement Report. The Investment Report was reviewed with the Governing Board. Reviewed renewal options for a CD that will mature on 12/21/19. A motion was made by Lee Wonch and seconded by Sid Colson to renew the CD with Bank of the West for 13 months. Roll call vote, 10/0, motion carried. The Disbursements report was reviewed with no recommendations for change.

D. Approval of Bills for Payment. Approval/Disapproval. A motion was made by Brett Nason and seconded by Pam Moody to approve the following bills for payment: Richard Bartholomew \$69.02, Wayne Christner \$56.26, Steve Downer \$82.94, Kim Elder \$39.44, JR Houser \$34.80, Pam Moody \$114.84, Brett Nason \$43.50, Paul Nichols \$49.30, Dan Vinton \$92.80, Lee Wonch \$34.80, Clipper Herald \$4.49, Keith County News \$6.75, McCook Gazette \$6.40, Telegraph \$14.12, RJ Meyer \$1500.00. Roll call vote, 10/0, motion carried.

V. SET NEXT MEETING DATE. January 23, 2020. 10 AM CT, 110 N Bailey, North Platte, Nebraska.

VI. ADJOURNMENT. Meeting adjourned at 12:15 PM.