

REGION II HUMAN SERVICES GOVERNING BOARD

110 North Bailey, Box 1208
North Platte, NE 69103
(308) 534-0440

MINUTES REGION II HUMAN SERVICES GOVERNING BOARD

Date: January 28, 2021

I. REGION II HUMAN SERVICES (Behavioral Health Authority)

A. Introductions/Roll Call. Meeting was called to order by Dan Vinton, Chairman at 10:55AM CDT. Roll call was taken with 15 board members present.

BOARD MEMBERS PRESENT: Ron Jageler, Arthur Co.
Duane Dinnel, Chase Co. (via telephone)
PJ Jacobson, Dawson Co.
Richard Bartholomew, Dundy Co.
Glenn Hofman, Gosper Co.
Dan Vinton, Grant Co.
Wayne Christner, Hayes Co.
Paul Nichols, Hitchcock Co.
Dale Schroeder, Keith Co.
Joe Hewgley, Lincoln Co.
Lee Wonch, Logan Co.
Brett Nason, McPherson Co.
Sid Colson, Perkins Co.
Randy Dean, Red Willow Co
Pam Moody, Thomas Co.

BOARD MEMBERS ABSENT: JR Houser, Frontier Co., Bryan Crisp, Hooker Co.

OTHERS PRESENT: Kathy Seacrest, Regional Administrator, Region II Human Services
Katie McCarthy, Fiscal and System Manager
Traci Kramer, Administrative Support Director
Pam Mann, Region II Services (left after election)
Glen Monter

B. Announcements. Open Meetings Act, agenda, previous months minutes and handout materials are posted in the Board room. News media receiving meeting notification: North Platte Telegraph, Keith Co News, McCook Daily Gazette and Clipper Herald.

C. Public Forum. None.

D. Approval of Minutes. A motion was made by Lee Wonch and seconded by Paul Nichols to approve the minutes of the October 22, 2020 meeting. Roll call vote, 8/0/7 (Jageler, Dinnel, Jacobson, Christner, Schroeder, Dean, Moody abstained. Motion carried.

E. Approval of Agenda. A motion was made by Sid Colson and seconded by Wayne Christner to approve the agenda as presented. Roll call vote, 14/0/1 (Dinnel abstained). Motion carried.

F. Election of Officers 2021 – Chair, Vice-Chair, Secretary/Treasurer. A motion was made by Lee Wonch and seconded by Brett Nason to approve Dan Vinton as Chairman for 2021. PJ Jacobson moved to cease nominations. Roll call vote, 13/0/2 (Dinnel and Vinton abstained). Motion carried. A motion was made by Sid Colson and seconded by Joe Hewgley to nominate Richard Bartholomew as Vice-Chair for 2021. Brett Nason moved to cease nominations. Roll call vote. 13/0/2 (Dinnel and Bartholomew abstained). Motion carried. A motion was made by Ron Jageler and seconded by Pam Moody to approve PJ Jacobson as Secretary/Treasurer for 2021. Lee Wonch moved to cease nominations. Roll call vote. 13/0/2 (Dinnel and Jacobson abstained). Motion carried.

A. Appointment of Executive Committee/Steering Committee. Committee members will be Richard Bartholomew, Pam Moody, PJ Jacobson, and Dan Vinton.

H. Committee Reports

1. Executive Committee Report. No report.
2. Advisory Committee Report. No report.

11:06 AM. Duane Dinnel who was joining by phone left the meeting due to bad connection.

II. AGENCY/SERVICES PROVIDED BY REGION II HUMAN SERVICES

A. Agency Services

1. Program Report. Kathy Seacrest presented the December 2020 Agency Report and answered any questions. Kathy emphasized that the numbers haven't dropped due to Covid because of staff being able to work remotely. The buildings are still closed, but staff have done an amazing job of reaching out to clients and providing them with services needed. Staff members had to option of getting vaccinated and we will be looking at options for opening the buildings up safely in the upcoming weeks.
2. Financial Report. The Agency financial report for December 2020 was reviewed.

III. BEHAVIORAL HEALTH AUTHORITY

A. Contracted Services

1. Program Report. Kathy presented the December Behavioral Health Authority Program Report and answered any questions. Kathy noted that Short Term Residential, Halfway/therapeutic community, and CenterPointe Dual Program weren't able to draw down units because they didn't have anyone in those facilities that weren't on Medicaid. Kathy will be talking to the directors of our contracted services to see what next fiscal year looks like for each of their programs.
2. Financial Report. The Contract Provider financial report for December was reviewed.

B. Systems Coordination

1. Program Report. Kathy presented the Program Report of Systems Coordination serves for December 2020. Reported that the Disaster Behavioral Health Coordination has been extremely busy. Also, we continue to get consumers housed and there is no waitlist for housing program assistance.
2. Financial Report. The Systems Coordination financial reports for December were reviewed.

C. Grants

1. Mental Health First Aid. An upcoming class is scheduled in Lexington in March at the local college. Masks are required and attendees will be safely distanced.
2. Opioid Grant. We are working with the McCook hospital to add another provider.
3. Treatment Grant (COVID). Five individuals have been enrolled in this program, with one discharged.
4. Outreach Grant (COVID). Packets of information for the Nebraska strong Recovery Project were offered to Board members. This grant will continue through June 2021.

D. Overall Financial Report Agency and Behavioral Health Authority. Katie McCarthy reviewed the December financials. The Region is 50% through the end of the year.

E. Shift of Funds, 2020/2021. Approval/Disapproval. A request for a Shift of Funds was presented to the Board for review. A motion was made by Lee Wonch and seconded by Brett Nason to approve the shift of funds. Roll call vote. 14/0. Motion carried.

F. Updated Job Descriptions. Approval/Disapproval. A few updates were made to the Operations and Human Resources Director Job description. A motion was made by Sid Colson and seconded by Dale Schroeder to approve the updated job description. Roll call vote. 14/0. Motion carried.

G. Regional Administrators Report

1. Updates. Kathy reported that the Regional Administrators are introducing a bill dealing with landlord risk mitigation payments and another bill that would give Regions flexibility to move funds as needed. Kathy offered Board members a copy of Legislative Resolution 22CA that discusses property taxes raised by a political subdivision in a fiscal year. Kathy discussed adding the Regional Administration Evaluation to next meeting's agenda and asked Board members for ideas on the process of the evaluation. Kathy reported that the med support program received a 6-month extension from January to June 30.

IV. REGION II HUMAN SERVICES GOVERNING BOARD

A. Investment/Reimbursement Report.

1. Annual Designation – First National Bank Designated Depository Bank for 2021. Approval/Disapproval. A motion was made by Ron Jageler and seconded by Sid Colson to approve the First National Bank North Platte as the designated Depository Bank for 2021. Roll call vote. 14/0. Motion carried.

B. Approval of Bills for Payment. Approval/Disapproval. A motion was made by Brett Nason and seconded by Pam Moody to approve the following bills for payment: Richard Bartholomew \$68.43, Sid Colson \$37.38, Kim Elder \$39.10, Brett Nason \$43.13, Paul Nichols \$48.88, Dan Vinton \$92.00, Lee Wonch \$34.50, Clipper Herald \$6.88, McCook Gazette \$14.40, North Platte Telegraph \$40.18, Keith County News \$12.60, RJ Meyer \$1550.00. Roll call vote. 14/0. Motion carried.

V. SET NEXT MEETING DATE February 25, 2021 @ Frontier House, 114 S Chestnut, North Platte, Nebraska

VI. ADJOURNMENT Meeting adjourned at 11:50 am

REGION II HUMAN SERVICES GOVERNING BOARD

110 North Bailey, Box 1208
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MINUTES REGION II HUMAN SERVICES GOVERNING BOARD

Date: February 25, 2021

I. REGION II HUMAN SERVICES (Behavioral Health Authority)

A. Introductions/Roll Call. Meeting was called to order by Dan Vinton, Chairman at 10:35AM CDT. Roll call was taken with 14 board members present.

BOARD MEMBERS PRESENT: Ron Jageler, Arthur Co.
Duane Dinnel, Chase Co.
PJ Jacobson, Dawson Co.
Richard Bartholomew, Dundy Co.
Glenn Hofman, Gosper Co.
Dan Vinton, Grant Co.
Wayne Christner, Hayes Co.
Paul Nichols, Hitchcock Co.
Dale Schroeder, Keith Co.
Joe Hewgley, Lincoln Co.
Lee Wonch, Logan Co.
Brett Nason, McPherson Co.
Sid Colson, Perkins Co.
Randy Dean, Red Willow Co

BOARD MEMBERS ABSENT: JR Houser, Frontier Co., Bryan Crisp, Hooker Co., Pam Moody, Thomas Co.

OTHERS PRESENT: Kathy Seacrest, Regional Administrator, Region II Human Services
Katie McCarthy, Fiscal and System Manager
Traci Kramer, Operations & Human Resources Director

B. Announcements. Open Meetings Act, agenda, previous months minutes and handout materials are posted in the Board room. News media receiving meeting notification: North Platte Telegraph, Keith Co News, McCook Daily Gazette and Clipper Herald.

C. Public Forum. None.

D. Approval of Minutes. A motion was made by Sid Colson and seconded by Dale Schroeder to approve the minutes of the January 28, 2021 meeting. Roll call vote, 13/0/1 (Dinnel abstained). Motion carried.

E. Approval of Agenda. A motion was made by Wayne Christner and seconded by Richard Bartholomew to approve the agenda as presented. Roll call vote, 14/0, motion carried.

F. Committee Reports

1. Executive Committee Report - None
2. Advisory Committee Report – None.

II. AGENCY/SERVICES PROVIDED BY REGION II HUMAN SERVICES

A. Agency Services

1. Program Report. Kathy presented the January Agency Program Report and answered questions. The number of clients served has stayed solid for most of our agency services. We served 1,069 individuals in all programs in the month of January. There has been high demand for outpatient services right now. Also, because of the Medication Support program, clients have been able to get their injections during the pandemic.
2. Financial Report. The Agency financial report for January 2021 was reviewed.

III. BEHAVIORAL HEALTH AUTHORITY

A. Contracted Services

1. Program Report. Kathy presented the January Behavioral Health Authority Program Report and answered any questions. Kathy noted that the residential services still haven't been able to draw down many units due not having anyone in the facilities that weren't on Medicaid. Kathy reported that the Legislative Appropriations Committee will be meeting to discuss a bill that will allow flexibility to move dollars. Kathy noted that Support Employment continues to get clients employed.

2. Financial Report. The Contracted Provider financial report for January was reviewed.

B. Systems Coordination

1. Program Report. Kathy presented the Systems Coordination Program Report for January. Kathy reported that Emergency Support gets a lot of phone calls asking about detox. The Region is figuring out a way to sign letters of agreement with detox facilities throughout the state in order to help serve clients.

2. Financial Report. The Systems Coordination financial reports for January were reviewed.

C. Grants

1. Mental Health First Aid. There is a large group signed up for the class in March. Social distancing and masks are required. We will continue to offer this class throughout the Region.

2. Opioid Grant. This grant is helping to distribute Narcan throughout the Region right now.

3. Treatment Grant (COVID). Seven clients have been enrolled in this program and two clients have been discharged.

4. Outreach Grant (COVID). The Nebraska Strong Recovery Project is going well and will continue through June 2021.

D. Overall Financial Report Agency and Behavioral Health Authority. Katie McCarthy reviewed the January financials. The Region is 58.33% of the year. Due to Medicaid Expansion, COVID, and parameters on shifts, we will not draw down all our dollars.

E. Approval of Preliminary County Match Certification – FY 2021-22. Approval/Disapproval. Board members reviewed the FY 2022 County Match Worksheet. A motion was made by Brett Nason and seconded by Richard Bartholomew to approve the Preliminary Certification of County Match FY 2022 with a 2% increase in county match, for a total match of \$390,453.43. Roll call vote, 14/0, motion carried.

F. Program Evaluation Report – 2020. The Program Evaluation Report was mailed to all Board members prior to the meeting for their review. Board members reviewed all the services provided and Kathy Seacrest answered questions. Board members provided feedback on the number of services provided and the amount of persons served in the region. The Board expressed appreciation to all staff and providers. Kathy will develop a summary of this report for the Management Report to present to the Board in March.

G. Regional Administrator's Report

1. Updates. Kathy reported that we are looking at repurposing the Frontier House building to use as a Community Integration center. All staff who work with clients with severe and persistent mental illness will be in that building. Supported Employment is also interested in having offices in that building. Kathy reported that she has been talking to program directors and contracted providers about possibly adding services for next fiscal year and enhancing current services to best serve clients.

IV. REGION II HUMAN SERVICES GOVERNING BOARD

A. Investment/Reimbursement Report. Report was distributed and there were no recommendations for change.

B. Regional Administrator Evaluation. Closed Session. Approval/Disapproval. A motion was made by Lee Wonch and seconded by Paul Nichols to go into Closed Executive Session at 11:30 AM for the annual performance review. Roll call vote, 14/0, motion carried. A motion was made by Dale Schroeder and seconded by PJ Jacobson to go into Open Session at 12:00 PM. Roll call vote, 14/0, motion carried. Chairman Dan Vinton noted that the Board evaluated performance and wants salary added as an Agenda item for March.

C. Emergency Succession Plan. Yearly Review. Approval/Disapproval. A motion was made by Dale Schroeder and seconded by Brett Nason to approve the updated Emergency Succession Plan as presented. Roll call vote, 14/0, motion carried.

D. Approval of Bills for Payment. Approval/Disapproval. A motion was made by Brett Nason and seconded by Sid Colson to approve the following bills for payment: Richard Bartholomew \$44.64, Wayne Christner \$54.32, Sid Colson \$36.40, Randy Dean \$90.72, Glenn Hofman \$39.20, PJ Jacobson \$59.36, Ron Jageler \$100.80, Pam Moody \$110.88, Brett Nason \$42.00, Paul Nichols \$47.60, Dale Schroeder \$44.80, Dan Vinton \$89.60, Lee

Wonch \$33.60, Clipper Herald \$10.90, McCook Gazette \$5.20, North Platte Telegraph \$ 13.63, Keith County New \$3.15, Region II Human Services \$6391.00. Roll call vote, 14/0, motion carried.

V. SET NEXT MEETING DATE Thursday, March 25, 2021, 1:00 PM Mountain Time, Quality Inn & Conference Center, 201 Chuckwagon Rd, Ogallala.

VI. ADJOURNMENT Meeting adjourned at 12:05 PM

TK 03/02/2021

REGION II HUMAN SERVICES GOVERNING BOARD

110 North Bailey, Box 1208
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MINUTES REGION II HUMAN SERVICES GOVERNING BOARD

Date: March 25, 2021

I. REGION II HUMAN SERVICES (Behavioral Health Authority)

A. Introductions/Roll Call. Meeting was called to order by Dan Vinton, Chairman at 1:00 PM MDT, at the Quality Inn in Ogallala, NE. Roll call was taken with 11 Board members present.

BOARD MEMBERS PRESENT: Duane Dinnel, Chase Co.
Richard Bartholomew, Dundy Co.
JR Houser, Frontier Co.
Glenn Hofman, Gosper Co.
Dan Vinton, Grant Co.
Wayne Christner, Hayes Co.
Paul Nichols, Hitchcock Co.
Joe Hewgley, Lincoln Co.
Lee Wonch, Logan Co.
Brett Nason, McPherson Co.
Randy Dean, Red Willow Co.

BOARD MEMBERS ABSENT: Ron Jageler, Arthur Co., PJ Jacobson, Dawson Co., Bryan Crisp, Hooker Co., Dale Schroeder, Keith Co., Sid Colson, Perkins Co., Pam Moody, Thomas Co.

OTHERS PRESENT: Kathy Seacrest, Regional Administrator, Region II Human Services
Katie McCarthy, Fiscal and System Manager
Traci Kramer, Operations & Human Resources Director
John Bryant, Advisory Committee Chair

B. Announcements. Open Meetings Act, agenda, previous months minutes and handout materials are posted in the Board room. News media receiving meeting notification: North Platte Telegraph, Keith Co News, McCook Daily Gazette and Clipper Herald.

C. Public Forum. None.

D. Approval of Minutes. A motion was made by Brett Nason and seconded by Wayne Christner to approve the minutes of the February 25, 2021 meeting. Roll call vote, 10/0/1 (JR Houser abstained). Motion carried.

E. Approval of Agenda. A motion was made by Lee Wonch and seconded by JR Houser to approve the agenda as presented. Roll call vote, 11/0, motion carried.

F. Committee Reports

1. Executive Committee Report - None

2. Advisory Committee Report. John Bryant, Advisory Committee Chair, presented the Advisory Committee Report. The Advisory Committee met on March 18, 2021 with 10 members present. The Committee reviewed membership, by-laws, organizational charts and the Program Evaluation and Management Reports and accepted them as presented. The FY 2021-2022 Regional Budget Plan was reviewed and a motion was made to recommend that the Governing Board approve the concepts of the proposed Regional Budget Plan. The Community Integration Project for Frontier House was discussed and the Committee endorsed and approved the plan. Board members thanked John for his report.

II. AGENCY/SERVICES PROVIDED BY REGION II HUMAN SERVICES

A. Agency Services

1. Program Report. Kathy presented the February Agency Program Report and answered questions. Kathy reported that programs are continuing to receive a lot of referrals and helping clients get services they need. There continues to be a high demand for outpatient services and we are seeing a lot of people for urgent outpatient appointments. The Medication Support program has helped us to have a presence in the region and has also been a huge help to clients so that they can continue to get their medications and injections throughout the pandemic. Kathy reported that a letter was mailed to all open clients at the beginning of March reminding clients about services still being provided and how to find the privacy notice. An information sheet on the vaccine was also included in the mailing, as well as information about how to take a short survey for the agency.

2. Financial Report. The Agency financial report for February 2021 was reviewed.

III. BEHAVIORAL HEALTH AUTHORITY

A. Contracted Services

1. Program Report. Kathy presented the February Behavioral Health Authority Program Report and answered any questions. Kathy noted that the number of clients in residential services has increased slightly so they have been able to draw down a few units. Kathy reported the Intensive Outpatient Substance Abuse services are still remote so they aren't seeing as many clients as usual. Kathy reported that Supported Employment continues to stay strong with numbers and continues to get clients employed.

2. Financial Report. The Contracted Provider financial report for February was reviewed.

B. Systems Coordination

1. Program Report. Kathy presented the Systems Coordination Program Report for February. Kathy reported that she is very impressed by everyone who continues to participate in systems coordination. A lot of the meetings are being held via Zoom but there is still high participation. Kathy noted that the Disaster Behavioral Health program is staying strong and continues to help people get information about services in the area.

2. Financial Report. The Systems Coordination financial reports for February were reviewed.

C. Grants

1. Mental Health First Aid. This class will be held tomorrow in Lexington at local college. Social distancing and masks are required. We will continue to offer this class free of charge throughout the Region.

2. Opioid Grant. We continue to help a lot of individuals throughout the month with this grant.

3. Treatment Grant (COVID). Seven clients have received treatment from this program.

4. Outreach Grant (COVID). The Nebraska Strong Recovery Project is going well and will continue through June 2021. The team helped with the outreach letter that was mailed to clients at the beginning of March.

D. Annual Management Report – 2020. Approval/Disapproval. Reports were mailed to each board member. Kathy noted this is a synopsis of the Annual Program Evaluation report. The board reviewed the report, including the action taken on goals from 2020 and took a look at the new goals for 2021. Kathy noted the Advisory Committee endorsed the goals for 2021 at their March 18th meeting. A motion was made by Richard Bartholomew and seconded by Joe Hewgley to approve the Management Report for 2020. Roll call vote, 11/0, motion carried.

E. Overall Financial Report Agency and Behavioral Health Authority. Katie McCarthy reviewed the February financials and answered any questions. The Region is 66.67% of the year. Due to a late payment from the State, the Revenue and Expense Statement did not reflect the income as it should have.

F. Review of Regional Budget Plan FY 2021-2022. Approval/Disapproval. Kathy reviewed the Regional Budget Plan for FY 2021-2022 and answered questions from the Board. The Draft plan included 4 years of past actuals, projected utilization numbers and rates, and also new proposed reinvestment dollar projects. A motion was made by JR Houser and seconded by Paul Nichols to recommend approval of the concept of the proposed Regional Budget Plan as presented to the Board and to especially endorse the supported employment plan and reinvestment dollars. Roll call vote, 11/0, motion carried.

G. Regional Administrator's Report

1. Updates. Kathy reported a legislation update and we have heard the Appropriations Committee is approving a 2% increase in rates for all behavioral health providers. Kathy reported that staff are examining their schedules and figuring out a step-by-step plan for coming back to the office while still remaining safe. Kathy noted that some clients and staff want to stay telehealth and some want to come in person. The overall

consensus of utilizing telehealth has been positive. Kathy reported that Sheri Dawson with the Division of Behavioral Health plans to come to the Board meeting in April.

IV. REGION II HUMAN SERVICES GOVERNING BOARD

- A. Regional Administrator Evaluation Follow-Up. The Board decided not to go into closed session. A motion was made by Richard Bartholomew and seconded by Randy Dean to accept the Performance Evaluation of Regional Administrator and requested that Kathy Seacrest accept a 2% raise. Roll call vote, 11/0, motion carried.
- B. Investment/Reimbursement Report. Report was distributed. After discussion, the Board wants the possible appointment of a Board Finance Committee added as an agenda item for next month's meeting.
- C. Approval of Bills for Payment. Approval/Disapproval. A motion was made by Brett Nason and seconded by Lee Wonch to approve the following bills for payment: Richard Bartholomew \$66.08, Wayne Christner \$54.32, Sid Colson \$36.40, Randy Dean \$90.16, Duane Dinnel \$44.80, Glenn Hofman \$39.20, PJ Jacobson \$59.36, Ron Jageler \$89.60, Brett Nason \$42.00, Paul Nichols \$47.60, Dale Schroeder \$22.40, Dan Vinton \$89.60, Lee Wonch \$16.80, Clipper Herald \$10.97, McCook Gazette \$5.20, North Platte Telegraph \$13.22, Keith County News \$3.15. Roll call vote, 11/0, motion carried.

V. SET NEXT MEETING DATE Thursday, April 22, 2021, 110 N Bailey, North Platte, NE

VI. ADJOURNMENT Meeting adjourned at 2:15 PM MDT